

# Privacy Policy

This privacy policy sets out how the **Mine Warfare and Clearance Diving Officers' Association (MCDOA)** uses and protects any information that you give to us when you use this website.

For the purposes of the Data Protection Act 1998 (the "Act"), the data controller is the MCDOA, with its registered office at Fleet Diving Headquarters, West Bund Road, Port Solent, Cosham, Portsmouth, Hampshire PO6 4TT.

The MCDOA is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement.

The MCDOA may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from January 2018.

## 1. What we collect

We may collect the following information:

- Questions, queries or feedback, including your email address, if you contact the MCDOA.
- Details of your visits to our website and the resources that you access.

We may collect information about your computer, including where available your IP address, operating system and browser type, for systems administration.

## 2. What we do with the information we gather

We require this information to monitor the reach and effectiveness of the website, understand your needs and provide you with a better service

## 3. Links to Other Websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

## 4. Disclosure of Your Information

We will not normally disclose your personal information to anyone else without your permission.

## 5. Controlling Your Personal Information

You may choose to restrict the collection or use of your personal information in the following ways:



Whenever you are asked to fill in a form on the website, look for the box that you can click to indicate that you do not want the information to be used by anybody for direct marketing purposes.

If you have previously agreed to us using your personal information for association purposes, you may change your mind at any time by writing to or emailing us at [webmaster@mcdoa.org.uk](mailto:webmaster@mcdoa.org.uk).

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so. We may use your personal information to send you information we think you may find interesting (e.g. association business, details of forthcoming social events, deaths, funerals, campaigns, etc.) if you tell us that you wish this to happen. You may request details of personal information which we hold about you under the Data Protection Act 1998 and this will be free of charge. If you would like a copy of the information held on you please write to MCDOA at the address shown above.

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible, at the above address. We will promptly correct any information found to be incorrect.

## Cookie Policy

Our website does not use cookies.

